



AGENDA

December 4, 2023 ♦ 7:00 p.m.
 Wattsburg Elementary Center

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|--|---|
| <input type="checkbox"/> Mr. Jeremy Bloeser | <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mr. Gregory Brumagin | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mr. Jesse Williams |
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Brian Young |

II. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

III. Organization - 24 Pa. Stat. § 4-401

A. Election of Temporary President

B. Reading of Certificates of Election for newly/re-elected board members (School Code 402)

C. Oath of Office

1. Swearing in of Jeremy Bloeser, Gregory Brumagin, Andy Pushchak, Jesse Williams and Brian Young.

D. Election of Permanent Officers

2. Permanent President
3. Permanent Vice President

E. Setting of date, time, and place of work sessions, regular meetings, and committee meetings.

- **Motion:** Public meetings for Work/Study and Regular Board begin at 7:00 p.m. at the Wattsburg Area Elementary Center, 10780 Wattsburg Road, Erie, PA 16509 as follows:

Work Sessions

January 8, 2024	May 13, 2024	October 14, 2024
February 12, 2024	June 10, 2024	November 11, 2024
March 11, 2024	August 12, 2024	
April 8, 2024	September 9, 2024	

Regular Business Meetings

January 15, 2024	May 20, 2024	October 21, 2024
February 19, 2024	June 17, 2024	November 18, 2024
March 18, 2024	August 19, 2024	December 2, 2024 (following organization meeting)
April 15, 2024	September 16, 2024	

Board Organization Meeting December 2, 2024 at 7:00 p.m.

Committee meetings on Mondays as requested by the committee chairperson at a time and place designated by the President of the Board.

- F. (A) Appointment of Assistant School Board Secretary
 - **Motion:** To approve the appointment of _____ as Assistant Board Secretary for the WASD beginning December 4, 2023 through the next School Board Reorganization Meeting on December 2, 2024.

- G. (A) Appointment of the Erie County Tax Claim Commission Delegates
 - **Motion:** Be it resolved that the Wattsburg Area School District appoints the following TCC delegates:
 - Primary voting delegate: Vicki Bendig
 - First alternate voting delegate: _____.
 - Second alternate voting delegate: _____.

- H. (A) Appointment of Board Recording Secretary
 - **Motion:** To approve the appointment of Debra Nuhfer as Board Recording Secretary for the WASD beginning December 4, 2023 through the next School Board Reorganization Meeting on December 2, 2024.

- I. (A) Approve Agenda

- J. (A) Approve Minutes from the November 20, 2023 Regular Board Meeting.

IV. **Superintendent's Report – Mr. Ken Berlin**

V. **Business Administrator's Report – Mrs. Vicki Bendig**

Treasurer's Reports

[General Fund:](#) \$13,238,848.01

[Capital Projects:](#) \$377,982.37

[Cafeteria Fund:](#) \$603,198.78

Bills

[Exhibit A1](#) Checks Already Written: \$24,222.91

[Exhibit A2](#) Checks Already Written: \$196,498.40

[Exhibit B1](#) Cafeteria Checks Already Written: \$1,256.17

[Exhibit D](#) SHS Activity Fund Report: \$67,816.49

- **Motion:** To approve the reports, payments, and invoices as presented.

VI. **Legal Advisement – Board President**

VII. **Finance - Mr. Steve Morvay**

VIII. **Building and Grounds**

IX. Personnel – Mrs. Nicole Lee

P – 1 (A) ESS Substitute Additions

- **Motion:** To approve Tiffany Burek as an addition to the ESS Substitute List

P – 2 (A) Tuition Reimbursements

- **Motion:** To approve the tuition reimbursements as outlined in [Exhibit E](#).

P – 3 (A) Appointments

- **Motion:** To approve the following appointments:
 - Sarah Sheehan as Special Education Aide, Class B, 7 hours/day, 180 days year anticipated effective December 11, 2023.

P – 4 (A) Conference Requests

- **Motion:** To approve the following conference requests:
 - Krista Wehan and Susan Peebles to attend the PA Department of Education/Bureau of Special Education: Making a Difference February 28 – March 1, 2024 in Hershey, PA at an estimated cost of \$2,609.63. Funds from Professional Development.
 - Jessica Mathis to attend PDE Data Summit March 10-13, 2024 in Hershey, PA at an estimated cost of \$986.15. Funds from Professional Development.

X. Policy

XI. Curriculum – Dr. Andy Pushchak

XII. Technology – Mrs. Lea Hetherington

XIII. Transportation – Mrs. Britni Burlingham

T – 1 (A) Transportation/Student Field Trip Requests

- **Motion:** To approve the transportation requests and ratification of field trips since last meeting as outlined in [Exhibit F](#).

XIV. Athletic/Extra-Curricular

AE– 1 (A) Volunteer List

- **Motion:** To approve Logan Kibbe as an addition to the WASD Volunteer List.

AE– 2 (A) Extra-Curricular Resignation

- **Motion:** To accept the following resignations:
 - Kyle Forte as SAP Case Manager effective November 30, 2023.
 - Steven O'Donnell as Stage Director effective December 1, 2023.

AE – 3 (A) Extra-Curricular Appointment

- **Motion:** To approve Olivia Dombkowski as Extra Effort After-School ELA Tutor 7-8 for the 2023-2024 school year.

AE – 4 (A) Athletic Appointment

- **Motion:** To approve the appointment of Zoe Murphy as Temporary Girls' Basketball 1st Assistant Coach for the 2023-2024 school year at Step 1.

AE – 5 (A) Game Help List

- **Motion:** To approve Bethany Cage, Heather Kibbe, and Vickie Senita as additions to the Game Help List for the 2023-2024 school year.

XV. **Miscellaneous**

XVI. **Erie County Technical School**

XVII. **Northwest Tri-County Intermediate Unit**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**